

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on January 10, 2017 at the Village of Palatine Community Center in Community Room B, 200 East Wood Street, Palatine; the proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
200 East Wood Street, Palatine, Illinois  
January 10, 2017 - 7:00 p.m.

- I Call to Order/Roll Call
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of December 13, 2016
  - B. Closed Session Minutes of December 13, 2016
  - C. Approval of Settlement Certificate for SEC as it relates to the Municipal Cooperation Disclosure (MCDC) Initiative
  - D. Ratification of Warrants #24
  - E. Approval of Warrant #1
- IV Matters from the Public
- V Presentation
  - A. 2016 Annual Palatine Baseball/Softball Association Report
  - B. Recognition; Fred Blech
- VI Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Department Report
  - C. Review of Written Annual Golf Course Report
- VII Executive Director's Report
  - A. Review of Written Report
- VIII Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- IX Adjournment

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on Tuesday January 24, 2017 at Village of Palatine Community Center in Community Room B at 200 East Wood Street in Palatine, Illinois. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
January 24, 2017 - 7:00 p.m.

- I Call to Order
- II Public Hearing; 2017 Budget & Appropriations Ordinance #17-01
- III Approval of Agenda
- IV Approval of Consent Agenda
  - A. Regular Meeting Minutes of January 10, 2017
  - B. Closed Session Minutes of January 10, 2017
  - C. Approval; Adoption of Budget and Appropriation Ordinance #17-01
  - D. Approval; Adoption of Surplus Property Ordinance #17-02
  - E. Approval; Warrant #2
- V Matters from the Public
- VI Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
- VII New Business
  - A. Approval; 3rd Trimester Progress Reporting of Palatine Park District's Agency Work Plan Goals
  - B. Approval; Amending the Palatine Park District's Travel Expense Reimbursement Policies and Procedures to Comply with the Requirements of the Local Government Travel Expense Control Act (P.A 099-0604) Ordinance #17-03
  - C. Approval; Approval of Governance Policy Manual Section 1.08.19 – Travel Expense Control Act
  - D. Award of Bid; Golf Course Culvert Replacement
- VIII Executive Director's Reports
  - A. Review of Written Report
  - B. Review of 2016 Year End Summary Report
- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Executive Session; Section 2(c)(1) Open Meetings Act (discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity)
- XI Action, if any, on matters considered in Closed Session
  - A. Personnel
- XII Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on February 14, 2017 at the Village of Palatine Community Center Building in Community Room B, 200 East Wood Street, Palatine; the proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
February 14, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of January 24, 2017
  - B. Closed Session Minutes of January 24, 2017
  - C. Approval of Warrant #3
- IV Comments from the Audience
- V Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Department Report
- VI New Business
  - A. Adoption of Ordinance #17-04; Consideration of an ordinance providing for the issue of \$755,500 taxable general obligation limited tax park bonds of the District for the purpose of providing the revenue source for the payment of certain outstanding alternate bonds of the District, providing for the levy of a direct annual tax to pay the bonds and authorizing the sale of the bonds to the District's Corporate Fund
  - B. Discussion; Funding Options regarding Harper College Cooperative Agreement
  - C. Approval; 2017 District Work Plan
- VII Executive Director's Report
  - A. Review of Written Report
- VIII Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- IX Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on Tuesday February 28, 2017 at Village of Palatine Community Center Building in Community Room B at 200 East Wood Street in Palatine. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
February 28, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of February 14, 2017
  - B. Approval; Warrant #4A and Warrant 4B
- IV Comments from the Audience
- V Presentation
  - A. P.A.F.A. Annual Report; P.A.F.A. Board President Michael Spedale
  - B. Park Standards
- VI Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
- VII New Business
  - A. Approval; Palatine Park District Municipal Directory
  - B. Award of Bid; 2017 Scavenger Services
  - C. Award of Bid; 2017 Portable Toilet Services
  - D. Award of Bid; 2017 Fleet Vehicle Replacement
  - E. Award of Bid, Four Wheel Drive Utility Tractor
- VIII Executive Director's Report
  - A. Review of Written Report
- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Adjournment

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on March 14, 2017 at the Village of Palatine Community Center Building in Community Room B, 200 East Wood Street, Palatine; the proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
March 14, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of February 28, 2017
  - B. Ratification of Vendor item #39339 from Warrant #4B
  - C. Approval of Warrant #5
- IV Comments from the Audience
- V Recognition
  - A. Resolution; Robert (Bob) Alexander
- VI Presentation
  - A. Joellen Earl, GovHR; Compensation Study
- VII Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Department Report
- VIII New Business
  - A. Approval; 'Poured in Place Rubber' Playground Safety Surfacing through the NJPA Cooperative Purchasing Network
  - B. Discussion; Consistent Boundary Privacy Fencing Standards
  - C. Approval of Amended Conduct Ordinance #04-05
  - D. Award of Bid; Palatine Stables Hay Products
  - E. Approval of Ordinance #17-05; Ordinance providing for the issue of not to exceed \$9,000,000 of general obligation park bonds (alternate revenue source) of the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the pledge of certain revenues to the payment of the bonds and for the levy of taxes to pay the bonds if the pledged revenues are insufficient, and authorizing the sale of the bonds to the purchaser thereof.
- VIII Executive Director's Report
  - A. Review of Written Report

- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on Tuesday March 28, 2017 at Village of Palatine Community Center Building in Community Room B at 200 East Wood Street in Palatine. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
March 28, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of March 14, 2017
  - B. Approval; Golf Course Equipment Purchase
  - C. Adoption; Surplus Property Ordinance #17-06
  - D. Approval; Change #01 Scavenger Services
  - E. Ratification; Warrant #4B, Vendor item #39339
  - F. Approval; Warrant 6
- IV Comments from the Audience
- V Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
  - D. Review of Written Annual Stables Report
- VI New Business
  - A. Approval; Administrative Policy Manual Sections 2.00.0 through 2.07.13
- VII Executive Director's Report
  - A. Review of Written Report
- VIII Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- IX Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on April 11, 2017 at the Village of Palatine Community Center in Community Room B, 200 East Wood Street, Palatine; the proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
April 11, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of March 28, 2017
  - B. Approval of Warrant #7
- IV Comments from the Audience
- V Recognition
  - A. Molly Sicher
- VI Presentations
  - A. Palatine Township Senior Citizens Council (PTSCC) Annual Report
  - B. Swim Team Annual Report
  - C. Celtic Soccer Annual Report
- VII New Business
  - A. Approval; Palatine Township Senior Citizens Council (PTSCC) Funding Request
  - B. Approval; Request of Palatine Celtic Soccer Labor Day Event 2017
  - C. Approval; C.A.R.E. 2016 Year End Disbursement of Surplus Funds
  - D. Award of Bid; Oak Park Playground Equipment
  - E. Award of Bid; 2017 Playground Renovation Project
  - F. Award of Bid; Cutting Hall HVAC
- VIII Departmental Reports
  - A. Review of Written District Services and Projects Department Report \*
  - B. Review of Written Recreation Department Report
- IX Executive Director's Report
  - A. Review of Written Report
- X Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- XI Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.



## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on Tuesday April 25, 2017 at Village of Palatine Community Center Building in Community Room B at 200 East Wood Street in Palatine. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
April 25, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of April 11, 2017
  - B. Approval of Change Order #01; Hamilton Playground Safety Surfacing
  - C. Approval; Warrant 8
- IV Comments from the Audience
- V Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
  - D. Review of Written Fitness Center Annual Report
  - E. Review of Written Tennis and Pickleball Program Annual Report
  - F. Review of Written Youth Basketball League Season Report
- VI New Business
  - A. Approval; Palatine Park District Organizational Chart
  - B. Award of Bid; Palatine Hills Golf Course Entrance Gate
- VII Executive Director's Report
  - A. Review of Written Report
- VIII Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- IX Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on May 9, 2017 at the Village of Palatine Community Center in Community Room B at 200 East Wood Street in Palatine, the proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
May 9, 2017 - 7:00 p.m.

- I Call to Order/Roll Call
- II Approval of Agenda
- III Certification of Election Results; Resolution #17-03
- IV Administration of Oath of Office to Jennifer Rogers
- V Approval of Consent Agenda
  - A. Regular Meeting Minutes of April 25, 2017
  - B. Adoption; Surplus Property Ordinance #17-07
  - C. Approval of Warrant #9
- VI Comments from the Audience
- VII Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Department Report
  - C. Review of Written Falcon Park Recreation Center Annual Report
- VIII New Business
  - A. Annual Meeting
    - 1. Election of President
    - 2. Election of Vice President
    - 3. Appointment of Treasurer
    - 4. Appointment of Secretary
    - 5. Appointment of Executive Director, Secretary Pro Tem, Representative to the Northwest Special Recreation Association, Alternate to the Metro Risk Management Agency and Park Foundation Liaison
    - 6. Appointment of Representative to Metro Risk Management Agency
    - 7. Appointment of Representatives to the Greater Palatine Chamber of Commerce and Industry
    - 8. Appointment of Representatives as Palatine Affiliate Leaders Liaison (PALs) and Employee Health Insurance
    - 9. Appointment of Representatives as Open Meetings Act (OMA) Officers
    - 10. Appointment of Representatives as Freedom of Information Act (FOIA) Officers
    - 11. Appointment of Compliance Officer of Drafting and Updating of Disclosures as they relate to Bond Issuance
    - 12. Appointment of Representatives as ADA Officers
    - 13. Approval of Dates, Time and Place of Regular Meetings
  - B. Award of Bid; Community Center Camera Project
  - C. Rejection of Bid; Community Center Shelf Flooring Project

- IX Executive Director's Report
    - A. Review of Written Report
  - X Commissioners' Comments
    - A. Individual Comments
    - B. Request for Future Agenda Items
  - XI Executive Session; Section 2(c)(1) Open Meetings Act (discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity); and, Section 2(c)(5) Open Meetings Act (discussion of the acquisition or lease of real property for the use of the District)
  - XII Action, if any, on matters considered in Closed Session
    - A. Personnel
    - B. Real Property for the use of the District
- Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on Tuesday May 23, 2017 at Village of Palatine Community Center Building in Community Room B at 200 East Wood Street in Palatine. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
May 23, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of May 9, 2017
  - B. Approval; Warrant 10
- IV Comments from the Audience
- V Presentation
  - A. District Risk Assessment
- VI Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
- VII New Business
  - A. 1<sup>st</sup> Trimester Progress Reporting of Palatine Park District's Agency Work Plan Goals
  - B. Adoption; Transgender Policy for Public Facility Accessibility and District Action Plan
  - C. Award of Bid; Community Center Shelf Flooring Project
  - D. Award of Bid; 2017-2019 Janitorial Service
  - E. Approval of Change Order #01; Oak Park Playground Renovation Project
  - F. Award of Bid; Palatine Hills Clubhouse Siding Rehabilitation Program
- VIII Executive Director's Report
  - A. Review of Written Report
- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Adjournment



## NOTICE OF MEETING

A special meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 6:00 p.m. on June 13, 2017 at the Village of Palatine's Community Center Building in Room B; 200 East Wood Street in Palatine, Illinois. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
SPECIAL MEETING OF BOARD OF PARK COMMISSIONERS  
200 East Wood Street in Palatine, Illinois  
June 13, 2017 - 6:00 p.m.

- I Call to Order/Roll Call
- II Approval of Agenda
- III Executive Session; 2(c)(8) of Open Meetings Act (Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property)
- IV Action, If Any, on Matters Considered in Closed Session
  - A. Information Technology Presentation
- V Adjournment

\* Note: No action will be taken at the special meeting.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on June 13, 2017 at the Village of Palatine Community Center in Community Room B, 200 East Wood Street, Palatine; the proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
June 13, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of May 23, 2017
  - B. Closed Session Minutes of May 9, 2017
  - C. Approval; Ordinance #17-08 Prevailing Wage
  - D. Approval; Warrant #11
- IV Comments from the Audience
- V Presentations
  - A. Intergovernmental Personnel Benefit Cooperative (IPBC)
- VI New Business
  - A. Approval of Resolution #17-04; Governmental Body Accepting Membership as a Member of the Northwest Health Insurance Pool ("NWHIP") Sub-Pool which is a member of the Intergovernmental Personnel Benefit Cooperative
  - B. Review; Safety Manual Sections 4.00 – 4.04
  - C. Approval; Amendment to Conduct Ordinance #04-05 Park Hours
  - D. Award of Bid; Transit Bus Purchase
- VII Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Department Report
- VIII Executive Director's Report
  - A. Review of Written Report
- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on Tuesday June 27, 2017 at Village of Palatine Community Center Building in Community Room B at 200 East Wood Street in Palatine. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
June 27, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda \*
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of June 13, 2017
  - B. Closed Session Minutes of June 13, 2017
  - C. Approval; Annual Treasurer's Report
  - D. Approval; Warrant 12
- IV Comments from the Audience
- V Presentation
  - A. Joellen Earl, GovHR; Compensation Study
- VI Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
- VII New Business
  - A. Award of Bid; Asphalt Rehabilitation and ADA Path Installation
  - B. Award of Bid; Community Park Outfield Irrigation System
  - C. Discussion; Dove Park
- VIII Executive Director's Report
  - A. Review of Written Report
- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Executive Session; Section 2(c)(1) Open Meetings Act (discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity); and Section 2(c)(21) Open Meetings Act (discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes.
- XI Action, if any, on matters considered in Closed Session
  - A. Personnel
  - B. Executive Session Minutes; Resolution #17-05
- XII Adjournment

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on July 11, 2017 at the Village of Palatine Community Center in Community Room B, 200 East Wood Street, Palatine; the proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
July 11, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of June 27, 2017
  - B. Closed Session Minutes of June 27, 2017
  - C. Approval; Warrant #13
- IV Comments from the Audience
- V Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Department Report
- VI New Business
  - A. Approval of Resolution #17-06; Cardconnect Merchant Services Program Terms; Addendum; and Conditions
  - B. Approval of Request; Jaycees' Fall Back Brew Fest 2017
  - C. Award of Bid; Parkside Preschool Water Main Replacement Project
  - D. Review and Approval; Administrative Policy Section 2.08 – 2.08.20
  - E. Review and Approval; Safety Manual Sections 4.05.0-4.08.0
  - F. Discussion; Skate Park Locations
- VII Executive Director's Report
  - A. Review of Written Report
- VIII Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- IX Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.



## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on Tuesday July 25, 2017 at Village of Palatine Community Center Building in Community Room B at 200 East Wood Street in Palatine. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
July 25, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of July 11, 2017
  - B. Closed Session Minutes of June 27, 2017
  - C. Approval; Surplus Property Ordinance #17-09
  - D. Approval; Warrant 14
- IV Comments from the Audience
- V Presentation
  - A. Dan Berg; Sikich LLP
- VI New Business
  - A. Acceptance; Annual Audit and Management Letter
  - B. Approval; Governance Manual 1.06.11 - Prospective Board Candidate Policy
  - C. Review and Approval; Administrative Policy Section 2.08 – 2.08.20
  - D. Review and Approval; Safety Manual Sections 4.05 - 4.08
  - E. Award of Bid; Phase 3 Construction of the Practice Facility at Palatine Hills Golf Course
- VII Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
  - D. Review of Written Preschool Annual Report 2017
- VIII Executive Director's Report
  - A. Review of Written Report \*
- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on August 8, 2017 at the Village of Palatine Community Center in Community Room B, 200 East Wood Street, Palatine; the proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
August 8, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of July 25, 2017
  - B. Approval of Resolution #17-07; Northwest Special Recreation Association Member District 2018 Contribution
  - C. Approval; Access and Utility Easement Agreement Amendment with Crown Castle, Village of Palatine and Palatine Park District
  - D. Approval of Warrant #15
- IV Matters from the Public
- V Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Department Report
- VI New Business
  - A. Review and Approval; Administrative Policy Section 2.09 – 2.09.10
  - B. Award of Bid; Equipment Purchase of Foley Reel Grinder
  - C. Presentation; Cost Recovery and Cost of Service
- VII Executive Director's Report
  - A. Review of Written Report
- VIII Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- IX Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on Tuesday August 22, 2017 at Village of Palatine Community Center Building in Community Room B at 200 East Wood Street in Palatine. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
August 22, 2017 - 7:00 p.m.

- I Call to Order/Roll Call
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of August 8, 2017
  - B. Approval; Warrant #16
- IV Matters from the Public
- V Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
- VI New Business
  - A. Approval; 2017 October-December Employee Health Insurance Renewal
  - B. Award of Bid; 2017 Asphalt Maintenance Project
  - C. Award of Bid; Pool Painting Project
  - D. Approval; 2017 Parkside Water Main Replacement Project Change Order #1
  - E. Approval; Asphalt Rehabilitation and ADA Path Installation Change Order #1
  - F. Approval; Community Center Shelf Floor Project Change Orders #1 and #2
  - G. Approval; Palatine Hills Golf Course Improvements Phase 3 Change Order #1
  - H. Review and Approval; Safety Manual Sections 4.09- 4.12
- VII Executive Director's Report
  - A. Review of Written Report
- VIII Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- IX Executive Session; Section 2(c)(1) Open Meetings Act (discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity)
- X Action, if any, on matters considered in Closed Session
  - A. Personnel
- XI Adjournment

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on September 12, 2017 at the Village of Palatine's Community Center Building in Room B, 200 East Wood Street in Palatine, Illinois. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS  
September 12, 2017 - 7:00 p.m.

- I Call to Order
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of August 22, 2017
  - B. Closed Session Minutes of August 22, 2017
  - C. Award of Bid; 2018 Park District Program Catalogs
  - D. Approval; Parkside Water Main Replacement Project Change Order #2
  - E. Approval; Family Aquatic Center Pool Painting Change Order #1
  - F. Approval; Community Center Shelf Floor Project Change Order #3
  - G. Approval of Warrant #17
- IV Matters from the Public
- V Presentation
  - A. Hamilton Park Conceptual Design; Hitchcock Group
- VI Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Department Report
  - C. Review of Written Parks and Planning Department Report
  - D. Review of Written Facilities Department Report
  - E. Review of Written Finance Department Report
- VII New Business
  - A. Approval; District Compensation Study and Implementation Plan
  - B. Award of Contract; Customer Service Delivery Program
  - C. Review and Approval; Administrative Policy Section 2.10.0 – 2.10.16
  - D. Review and Approval; Safety Manual Sections 4.09 – 4.14
- VIII Executive Director's Report
  - A. Review of Written Report
- IX Commissioners' Comments

- A. Individual Comments
- B. Request for Future Agenda Items
- X Executive Session; Section 2(c)(1) Open Meetings Act (discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity)
- XI Action, if any, on matters considered in Closed Session
  - A. Personnel
- XII Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on October 10, 2017 at the Village of Palatine Community Center in Community Room B, 200 East Wood Street in Palatine, Illinois. The proposed agenda is as follows:

### PALATINE PARK DISTRICT REGULAR MEETING OF BOARD OF PARK COMMISSIONERS

200 East Wood Street, Palatine, Illinois  
October 10, 2017 - 7:00 p.m.

- I Call to Order/Roll Call
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of September 12, 2017
  - B. Approval; Clubhouse Siding Rehabilitation Project Change Order #1
  - C. Ratification; Warrant #18
  - D. Approval; Warrant #19
- IV Matters from the Public
- V Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Department Report
- VI New Business
  - A. Award of Bid; Community Center RTU Screening Program
  - B. Review and Approval; Administrative Policy 2.10.17 and Section 2.12.0 – 2.12.31
  - C. Consensus; Supplemental Budget and Appropriation Ordinance #17-10
  - D. Approval; Trimester-2 Progress Reporting of Palatine Park District's Agency Work Plan Goals
- VII Executive Director's Report
  - A. Review of Written Report
- VIII Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- IX Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on Tuesday October 24, 2017 at the Village of Palatine Community Center in Community Room B, 200 East Wood Street in Palatine, Illinois. The proposed agenda is as follows:

**PALATINE PARK DISTRICT**  
**REGULAR MEETING OF BOARD OF PARK COMMISSIONERS**  
200 East Wood Street, Palatine, Illinois  
October 24, 2017 - 7:00 p.m.

- I Call to Order/Roll Call
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of October 10, 2017
  - B. 2018 IAPD Annual Meeting Delegate/Alternates Credentials Certificate
  - C. Approval of Change Order #2; Family Aquatic Center Pool Painting
  - D. Approval of Change Order #2; Clubhouse Siding Rehabilitation Project
  - E. Approval of Warrant #20
- IV Matters from the Public
- V Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
- VI Presentation
  - A. Capital Planning Process
- VII New Business
  - A. Approval of Renewal Contract; 2018 Employee Health Insurance
  - B. Approval of Resolution #17-08; Truth in Taxation
  - C. Award of Bid; Falcon Park Recreation Center Gymnasium Fans
  - D. Review and/or Approval of Safety Manual Sections 4.16 - 4.19
- VIII Executive Director's Report
  - A. Review of Written Report
- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Adjournment

NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on November 14, 2017 at the Village of Palatine in Community Room B, 200 East Wood Street in Palatine, Illinois. The proposed agenda is as follows:

PALATINE PARK DISTRICT  
REGULAR MEETING OF BOARD OF PARK COMMISSIONERS

200 East Wood Street, Palatine, Illinois  
November 14, 2017 - 7:00 p.m.

- I Call to Order/Roll Call
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of October 24, 2017
  - B. Approval of Payment; Village of Palatine's Installation of Community Center HVAC Units
  - C. Approval of Change Order #2; Asphalt Projects
  - D. Approval; Adoption of Surplus Property Ordinance #17-11
  - E. Approval of Warrant #21
- IV Matter from the Public
- V Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Report
  - C. Review of Written Annual Pool Report
  - D. Review of Sounds of Summer Concert Series
- VI New Business
  - A. Review; Hamilton Master Plan Projects' Costs
  - B. Approval of Resolution #17-09; Amendment to Cell Tower Agreement
  - C. Review and Approval; Safety Manual 4.20-4.22
  - D. Approval; Engineering for Palatine Trail Replacement of Two Bridges
- VII Executive Director's Report
  - A. Review of Written Report
- VIII Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- IX Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.



## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on November 28, 2017 at the Village of Palatine Community Center in Community Room B, 200 East Wood Street in Palatine, Illinois. The proposed agenda is as follows:

### PALATINE PARK DISTRICT REGULAR MEETING OF BOARD OF PARK COMMISSIONERS

200 East Wood Street, Palatine, Illinois  
November 28, 2017 - 7:00 p.m.

- I Call to Order/Roll Call
- II Public Hearing; Adoption of the Amendments to the 2017 Budget & Appropriations Ordinance #17-10
- III Approval of Agenda
- IV Approval of Consent Agenda
  - A. Regular Meeting Minutes of November 14, 2017
  - B. Approval; Ordinance #17-10 for Adoption of the Amendments to the 2017 Budget & Appropriations
  - C. Approval of Amended Agreement; Partners for our Community (POC) and Palatine Park District
  - D. Approval; Warrant #22– including Expenses for Travel Expenses
- V Matters from the Public
  - A. Partners for our Community (POC); Kathy Millin
- VI Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
- VII New Business
  - A. Palatine Jaycees 2018 Hometown Fest Celebration Request
  - B. Approval of Ordinance #17-12; Tax Levy
  - C. Approval of Resolution #17-10; Allocation of Tax Levy amounts, Property Tax Extension Limitation Law (PTELL)
  - D. Approval of Ordinance #17-13; Tax Abatement
  - E. Approval of Easement Agreement; Baldwin Greens Homeowners Association and Palatine Park District regarding Dove Park
  - F. Approval of the 2018 Merit Budget Pool
- VIII Executive Director's Report
  - A. Review of Written Report
- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Executive Session; Section 2(c)(1) of the Opening Meetings Act (discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity) and

Section 2(c)(5) Open Meetings Act (discussion of the acquisition or lease of real property for the use of the District)

- XI Action, If Any, on Matters Considered in Closed Session
  - A. Personnel matters
  - B. Real Property for the use of the District
- XII Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on November 28, 2017 at the Village of Palatine Community Center in Community Room B, 200 East Wood Street in Palatine, Illinois. The proposed agenda is as follows:

### PALATINE PARK DISTRICT REGULAR MEETING OF BOARD OF PARK COMMISSIONERS

200 East Wood Street, Palatine, Illinois  
November 28, 2017 - 7:00 p.m.

- I Call to Order/Roll Call
- II Public Hearing; Adoption of the Amendments to the 2017 Budget & Appropriations Ordinance #17-10
- III Approval of Agenda
- IV Approval of Consent Agenda
  - A. Regular Meeting Minutes of November 14, 2017
  - B. Approval; Ordinance #17-10 for Adoption of the Amendments to the 2017 Budget & Appropriations
  - C. Approval of Amended Agreement; Partners for our Community (POC) and Palatine Park District
  - D. Approval; Warrant #22– including Expenses for Travel Expenses
- V Matters from the Public
  - A. Partners for our Community (POC); Kathy Millin
- VI Departmental Reports
  - A. Review of Written Parks and Planning Department Report
  - B. Review of Written Facilities Department Report
  - C. Review of Written Finance Department Report
- VII New Business
  - A. Palatine Jaycees 2018 Hometown Fest Celebration Request
  - B. Approval of Ordinance #17-12; Tax Levy
  - C. Approval of Resolution #17-10; Allocation of Tax Levy amounts, Property Tax Extension Limitation Law (PTELL)
  - D. Approval of Ordinance #17-13; Tax Abatement
  - E. Approval of Easement Agreement; Baldwin Greens Homeowners Association and Palatine Park District regarding Dove Park
  - F. Approval of the 2018 Merit Budget Pool
- VIII Executive Director's Report
  - A. Review of Written Report
- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Executive Session; Section 2(c)(1) of the Opening Meetings Act (discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, including hearing testimony on a complaint lodged against an employee to determine its validity) and

Section 2(c)(5) Open Meetings Act (discussion of the acquisition or lease of real property for the use of the District)

- XI Action, If Any, on Matters Considered in Closed Session
  - A. Personnel matters
  - B. Real Property for the use of the District
- XII Adjournment

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact the Park District's Administrative Office, 250 E. Wood Street, Palatine, IL Monday through Friday from 8:30 a.m. to 4:30 p.m. at least 48 hours prior to the meeting. Telephone number 847-991-0333; Fax number 847-991-2127. Access for the hearing impaired is through Illinois Relay Services at 1-800-526-0857; requests for a qualified interpreter require five (5) working days advance notice.

## NOTICE OF MEETING



A regular meeting of the Palatine Park District Board of Park Commissioners is scheduled to be held at 7:00 p.m. on December 12, 2017 at the Village of Palatine Community Center in Community Room B, 200 East Wood Street in Palatine, Illinois. The proposed agenda is as follows:

### PALATINE PARK DISTRICT REGULAR MEETING OF BOARD OF PARK COMMISSIONERS

200 East Wood Street, Palatine, Illinois  
December 12, 2017 - 7:00 p.m.

- I Call to Order/Roll Call
- II Approval of Agenda
- III Approval of Consent Agenda
  - A. Regular Meeting Minutes of November 28, 2017
  - B. Approval; Closed Session Minutes of November 28, 2017
  - C. Approval; District's Organizational Chart
  - D. Approval; Warrant #23– including Expenses for Travel Expenses
- IV Matters from the Public
- V Presentation
  - A. 2017 Annual Palatine Baseball Softball Association Report; Brent Larson
  - B. Palatine Area Chamber of Commerce Palatine Pride Award
- VI Departmental Reports
  - A. Review of Written District Services and Projects Department Report
  - B. Review of Written Recreation Department Report
  - C. Review of Written Parks and Planning Department Report
  - D. Review of Written Facilities Department Report
  - E. Review of Written Finance Department Report
- VII New Business
  - A. Award of Bid; Palatine Hills Irrigation Phase 2
  - B. Award of Contract; Pool Concession Operator
  - C. Review and Approval of Safety Manual
  - D. Honor Roll Nominees
- VIII Executive Director's Report
  - A. Review of Written Report
- IX Commissioners' Comments
  - A. Individual Comments
  - B. Request for Future Agenda Items
- X Executive Session; Section 2(c)(21) Open Meetings Act (discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval or release of such minutes)
- XI Action, if any, on matters considered in Closed Session
  - A. Approval of Resolution #17-11; Determining the Confidentiality of Closed Session Minutes
  - B. Approval of Resolution #17-12; Destruction of Certain Verbatim Recordings of Closed Session Meetings
- XII Adjournment