



REGULAR BOARD MEETING
 BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT
 Village of Palatine, 200 East Wood Street in Palatine
 Second Floor - Community Room B
 April 22, 2024, at 5:00 p.m.



The meeting was called to order at 5:00 p.m. by President Sammons

Commissioners Present

Greg Sammons, President
 Joe Petricca, Vice President
 Terry Ruff, Treasurer
 Jennifer Rogers
 Susan Gould

Commissioners Absent

Staff Present

Benjamin Rea, Executive Director	Colleen Palmer, Superintendent of Recreation
Lisa Allie, Park Board Secretary/Executive Assistant	Jim Holder, Superintendent of Parks & Planning
Michelle Eckelberry, Supt. of Dist. Services & Projects	Josh Ludolph, Asst. Superintendent of Facilities
Dayell Houzenga, Asst. Supt. of Dist. Services & Projects	Amy Vito, Asst. Supt. of Parks & Planning
Sonia Austin, Assistant Superintendent of Finance	John Wilhelm, Falcon Park Facility Manager

Visitors and Citizens Present

Dave Tofilon, President, Celtic Soccer
 Diane Lancour, Executive Director, Palatine Township Senior Citizens Council

Approval of Agenda

Commissioner Gould moved, and Commissioner Rogers seconded that the agenda be approved. By a voice vote, the agenda for the regular meeting of April 22, 2024, was approved. The result of the voice vote follows:

AYE: Susan Gould, Terry Ruff, Jennifer Rogers, Greg Sammons, Joe Petricca
 NAY: None
 ABSENT: None
 Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Rogers seconded that the consent agenda be approved as presented. By a roll call vote, the following items on the consent agenda were approved: Special Meeting Minutes of March 16, 2024, Regular Meeting Minutes of March 25, 2024, Warrant #7, and Warrant #8. The result of the roll call vote follows:

AYE: Joe Petricca, Terry Ruff, Jennifer Rogers, Susan Gould, Greg Sammons
 NAY: None
 ABSENT: None
 Motion carried.

Presentation

Superintendent Palmer introduced Diane Lancour who presented the annual Palatine Township Senior Citizens Council (PTSCC) Report which included the following highlights: by the end of 2023 the Senior

Center had 2,550 people participate in activities, 1,100 of the participants were involved with recreation programs such as trips, special monthly events, exercise, golf, and hiking. 1,400 participants were served by the social service team who helped find benefits and discounts in the community, which is very important due to the low annual income for Seniors. At the end of 2023, they had 380 members, an increase of 80 members from 2022. Membership for the next fiscal year started in March and they already have 300 members.

Last year they celebrated 50 years of service in the community and the park district was very critical in helping kick off those events. They held 2 open houses which brought in 60 new people who learned more about PTSCC and what they provide in the community. They have added some new fundraisers at Top Golf and the dueling piano, with over 100 people attending each of those events, they are slowly getting more people to help offset costs at the center. Even though PTSCC is a private non-profit, it's membership-based so participants get discounts if they're members, but they are open to non-members who pay \$1.00 or \$2.00 more to participate. Due to the park district allocation, they are also able to offer critical no-fee activities such as caregiver and bereavement groups and a book club, where people can socialize and find a community to share with.

It's important that the Board knows how much it means that the park district has replaced the roof, added 3 or 4 air conditioning units, and additional exercise equipment. The fitness room is a big perk for the members. Everything that the park district does for PTSCC allows them to provide those extra perks for people and they are very appreciative. The Board thanked Diane for her presentation and her work at PTSCC.

New Business

The Board reviewed a previously distributed board summary pertaining to the Approval of Palatine Township Senior Citizens Council (PTSCC) funding request. Superintendent Palmer confirmed the allocation amount of \$246,908.00 would be divided with half to be paid in the Spring and half paid in the Fall. Commissioner Ruff moved, and Commissioner Petricca seconded that the Board of Park Commissioners approve the PTSCC funding request. The motion was approved by a roll call; the result follows:

AYE: Terry Ruff, Jennifer Rogers, Susan Gould, Joe Petricca, Greg Sammons

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval of the Celtic Cup Special Permit request. Dave Tofilon said that he was requesting permission to host the annual Celtic Cup Tournament over Labor Day which is August 30th through September 2nd this year. He is requesting access to various fields but plans to cap the registration so they will only need Hamilton, Palatine High School, and Oak Park. Dave answered the Commissioner's questions about team sizes, the number of fields needed, and the history of the tournament. Commissioner Ruff moved and Commissioner Petricca seconded that the Board of Park Commissioners approve the Celtic Cup Special Permit request. Commissioner Gould requested a roll call vote. The motion was approved by a roll call; the result follows:

AYE: Jennifer Rogers, Joe Petricca, Terry Ruff, Greg Sammons

NAY: Susan Gould

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval of the Palatine Community Baseball and Softball (PCBS) 2024 Tournaments Special Permit Request. Commissioner Ruff moved and Commissioner Gould seconded that the Board of Park Commissioners approve the PCBS 2024 Tournaments Special Permit Request. The motion was approved by a roll call; the result follows:

AYE: Susan Gould, Joe Petricca, Terry Ruff, Jennifer Rogers, Greg Sammons

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the award of bid for the 2024 Paving Project. Superintendent Holder answered Commissioner questions about the project cost which came in under the budget. Commissioner Rogers moved and Commissioner Ruff seconded that the Board of Park Commissioners approve the lowest responsible bidder, Chicagoland Paving of Lake Zurich, Illinois in an amount not to exceed \$284,400.00 for the 2024 Paving Project. The motion was approved by a roll call; the result follows:

AYE: Joe Petricca, Terry Ruff, Jennifer Rogers, Susan Gould, Greg Sammons

NAY: None

ABSENT: None

Motion carried.

Departmental Reports

The Park Board reviewed the previously distributed written Facilities Department report. Assistant Superintendent Ludolph asked The Board if there were any questions about the written report. In response to Commissioner Gould's question about the golf course, Assistant Superintendent Ludolph said that the golf course is looking great; the netting on the driving range has been fixed.

The Park Board reviewed the previously distributed written Parks and Planning Department report. Superintendent Holder shared the following updates from his report: the Village of Palatine has identified some old sewer lines at Meadowlark so we have a company coming out to confirm that they were cut properly during the demolition. Cedar Park playground has been ordered and he is working on a schedule to have Kids Around the World come to remove it. The contracts for Celtic Turf have been signed, we are still waiting for the Certificate of Insurance and expecting an early July start with completion by the first or second week of August. Superintendent Holder responded to President Sammons question about Cedar Park playground and said that the plan is to leave it up since the new playground is not scheduled for delivery until mid-September so they will take it down around the last week of August. President Sammons also asked about updating the courts at Locust and Community Center. Superintendent Holder agreed that those are the worst and will be put on the project list for next year.

The Park Board reviewed the previously distributed written Recreation Department report. Superintendent Palmer shared the following highlights from March: Katie Waszak was hired as the new Assistant Superintendent of Recreation; she will be starting next Monday, April 29th. We also had numerous events such as the Puzzle Palooza, Tri Your Luck Triathlon, and the Hound Egg Hunt, all great events that were well received. Camp registration took place on March 4th with our Day and Kids Camps full or close to being filled. We are also excited to report that most of our camps are close to being fully staffed.

The Park Board reviewed the previously distributed written District Service Department report. Superintendent Eckelberry reported on the walk-in interviews and that the Eras tour theme was very well attended with a lot of great feedback. As Colleen said we are almost fully staffed for all our various

positions and have hired two full-time employees in March. Suman Vembar, our Accounting/Payroll Assistant, and Gino Jacobazzi in the Parks Department. We moved to the Park District Risk Management Agency (PDRMA) on April 1st. Superintendent Eckelberry also announced the new E-newsletter, Parks Views, written by our Marketing Assistant, Ann Patti. The viewing rate of the newsletter has increased with each new publication.

Executive Director Report

Director Rea shared that Andrea, the new Superintendent of Finance, will be coming in Friday to meet with Tom, the Interim Superintendent to get a synopsis of what he's found and what he's done in his time here. This will help with the transition for her first full day on May 6th. Director Rea shared that he will be out of the office on May 3rd but is looking forward to attending the Big Truck event on May 4th. The legislative conference is coming up on May 7th and 8th. Director Rea and President Sammons will both be attending, and we will also have a booth down on Parks Day in the capital. He will reach out to Arlington Heights to see if we can get our Representative to the dinner.

Commissioner Reports/Future Agenda Items

Commissioner Ruff shared that he attended the senior citizens dueling piano event at Chandler's. It was a little loud but a nice event. He also complimented the staff who decorated the CARE door. It started with a giant flower and grew to include butterflies and more. They did a very nice job.

Executive Session

Commissioner Sammons requested a motion to close the public portion of the meeting and convene in executive session. Commissioner Ruff moved and Commissioner Petricca seconded that the Board of Park Commissioners go into closed session for discussion of Executive Session; Section 2(c)(1) Open Meetings Act authorizes only closed session discussion of the appointment, employment, compensation, discipline, performance, or dismissal of "specific employees" of the public body. The result of the roll call vote follows:

AYE: Terry Ruff, Jennifer Rogers, Susan Gould, Joe Petricca, Greg Sammons

NAY: None

ABSENT: None

Motion carried at 5:30 p.m.

Return to Open Session

Commissioner Ruff moved to come out of executive session and resumed the regular meeting of the Board of Park Commissioners; Commissioner Petricca seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Terry Ruff, Joe Petricca, Susan Gould, Greg Sammons, Jennifer Rogers

NAY: None

ABSENT: None

Motion carried at 5:39 p.m.

Action on Matters Considered in Closed Session

Regarding the Closed Session Section 2(c)(1) Open Meetings Act for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. There was no action at this time.

Adjournment

There being no further business to come before the Park Board on this date Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Jennifer Rogers, Susan Gould, Terry Ruff, Joe Petricca, Greg Sammons

NAY: None

ABSENT: None

Motion carried at 5:39 p.m.

Respectfully submitted,

Lisa Allie
Park Board Secretary

Attest:

Approved:

Lisa Allie
Secretary

Greg Sammons
President

<u>2024 Park Board Meetings</u>		
May 13, 2024	July 22, 2024	October 28, 2024
May 27, 2024*	August 16, 2024	November 11, 2024
June 10, 2024	August 26, 2024	November 25, 2024
June 24, 2024	September 9, 2024	December 9, 2024
July 8, 2024	September 23, 2024	*Memorial Day; meeting TBD