



REGULAR BOARD MEETING
 BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT
 Village of Palatine, 200 East Wood Street in Palatine
 Second Floor - Community Room B
 March 11, 2024, at 5:00 p.m.



The meeting was called to order at 5:00 p.m. by President Sammons

Commissioners Present

Greg Sammons, President
 Terry Ruff, Treasurer
 Jennifer Rogers
 Susan Gould

Commissioners Absent

Joe Petricca, Vice President

Staff Present

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| Lisa Allie, Park Board Secretary/Executive Assistant | Steve Nagle, Superintendent of Facilities |
| Benjamin Rea, Executive Director | Colleen Palmer, Superintendent of Recreation |
| Michelle Eckelberry, Supt. of Dist. Services & Projects | Jim Holder, Superintendent of Parks & Planning |
| Dayell Houzenga, Asst. Supt. of Dist. Services & Projects | Josh Ludolph, Asst. Superintendent of Facilities |
| Sonia Austin, Assistant Superintendent of Finance | Amy Vito, Asst. Supt. of Parks & Planning |

Visitors and Citizens Present

None

Approval of Agenda

Commissioner Gould moved, and Commissioner Rogers seconded that the agenda be approved. By a voice vote, the agenda for the regular meeting of March 11, 2024, was approved as presented. The result of the voice vote follows:

AYE: Susan Gould, Terry Ruff, Jennifer Rogers, Greg Sammons

NAY: None

ABSENT: Joe Petricca

Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Rogers seconded that the consent agenda be approved as presented. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of February 27, 2024 and Warrant #5. The result of the roll call vote follows:

AYE: Terry Ruff, Jennifer Rogers, Susan Gould, Greg Sammons

NAY: None

ABSENT: Joe Petricca

Motion carried.

New Business

The Board reviewed a previously distributed board summary pertaining to the approval of purchase for Palatine Hills aerator through Sourcewell. Commissioner Gould moved, and Commissioner Rogers seconded that the Board of Park Commissioners approve the purchase of one Toro 864 ProCore Aerator for

\$38,274.69 from the lowest responsible bidder, Reinders Inc, through SourceWell, a state of Illinois approved group purchasing agency. The motion was approved by a roll call; the result follows:

AYE: Terry Ruff, Jennifer Rogers, Susan Gould, Greg Sammons

NAY: None

ABSENT: Joe Petricca

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval of BLU Petroleum agreement. Director Rea advised the board that we are waiting for verification of the price per gallon and if we are comfortable with the numbers we will then move forward; the Board acknowledged and agreed. Commissioner Gould moved and Commissioner Rogers seconded that the Board of Park Commissioners approve Resolution # 24-06, an agreement for fuel purchase, related fuel storage and dispensing equipment at the Palatine Hills Golf Course. The motion was approved by a roll call; the result follows:

AYE: Jennifer Rogers, Susan Gould, Terry Ruff, Greg Sammons

NAY: None

ABSENT: Joe Petricca

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the ratification for purchase of two trucks. In response to Commissioner Gould's questions about electric vehicles Superintendent Holder explained that he would not consider using electric vehicles that run all day, haul trailers and plow; he would maybe consider a hybrid. Commissioner Gould moved and Commissioner Rogers seconded that the Board of Park Commissioners award, Taylor Chevrolet of Taylor, Michigan in the amount not to exceed \$50,870.00 for the purchase of one 4X4 Silverado 2500 series pickup truck and approve, Jerry Biggers Chevrolet of Elgin, Illinois in the amount not to exceed \$51,496.03 for the purchase of one 4x4 Silverado 2500 series pickup truck. The motion was approved by a roll call; the result follows:

AYE: Susan Gould, Terry Ruff, Jennifer Rogers, Greg Sammons

NAY: None

ABSENT: Joe Petricca

Motion carried.

Departmental Reports

The Park Board reviewed the previously distributed written Recreation Department report. Superintendent Palmer reported that Date Night had 166 attendees, and everyone had a great time; dinner was not offered this year, but an ice cream bar was available which allowed more time for games and dancing. Preschool Registration started in February and is at 82% full for the 2024-2025 school year. Harper Swim Lessons continue to increase and be popular as well as gymnastics and birthday parties. The gymnastics team also won first place at their February meet; they have all now qualified for state. The Community Art Gallery "Love Your Pet" theme finished with a therapy dogs visit for staff. President Sammons asked about the increased swim numbers; Superintendent Palmer explained that due to a staff shortage the coordinator had to get creative with lesson options which has led to an increase in enrollment.

The Board reviewed the previously distributed written Fall Recreation report. Superintendent Palmer shared that Fall continued to see a demand for programs and events with the overall enrollment surpassing 8,100 for a 20% increase from the previous year. Enrollment improvements included Harper Swim lessons with a 25% increase, Water Polo was up 35% and a 50% increase for gymnastics. We offered some new

athletic programs including the Ultimate Ninja program which exceeded expectations. All the dog events continue to be popular in addition to some new special events such as themed charcuterie classes that were well received. In closing Superintendent Palmer shared that Turkey Trot registration had the highest enrollment since 2019; the introduction of a new registration software allowed for extended registration up to time of the race.

The Park Board reviewed the previously distributed written District Services Department report. Superintendent Eckelberry reported that February was very busy with recruitment with over 300 applicants for open summer positions and 50 new hires for the month. We are excited for the Park District Eras Tour that will be coming to Community Center Wednesday afternoon; they will be giving away lanyards with a choice of a free day pass to the fitness center or the pools. The IT department started on the upgrade to Windows 10, network security improvements and declared March as Multi-factor Authentication month. Risk Management has been busy with the move to PDRMA and also held the annual safety recognition luncheon which covered training and a review of last year's statistics. Superintendent Eckelberry also reported that the severe storm from 2 weeks ago damaged 6 trees and the driving range net at Palatine Hills. The new website launched over a month ago and has received a lot of positive feedback, the new summer camp guide has gone out and the Marketing Assistant, Ann Patti, has started an e-newsletter called Park Views with the first issue emailed last month. The next Park Foundation meeting is on Wednesday, they have their elected officers in place. The new treasurer has been sorting through the information from Dutch's computer and working on getting things in order. In response to Commissioner Gould's question, Superintendent Eckelberry said that as of now the foundation has plans to do some fundraising at the concerts this summer. Commissioner Gould offered to help them out with their fundraising. Fundraising ideas and suggestions were discussed. President Sammons said that the newsletter is great idea. Commissioner Ruff mentioned that he likes the camp program.

Executive Director Report

Director Rea gave an update on the gap coverage that we are looking into; we are still waiting to hear if we will be able to act independently from the other two MRMA (Metro Risk Management Agency) members. However, it may not be fiscally responsible for us to pick up the coverage solely from PDRMA (Park District Risk Management Agency). The cost to stick with MRMA will still be significant but it will be split amongst the three members. Director Rea replied to President Sammons question; we have a 30 or 60 day period after joining PDRMA to make the decision but believes that it's going to be the MRMA route. Director Rea attended the director's school last week and came back with some good ideas and applications that could benefit us. He also attended the Tri Your Luck Triathlon yesterday; it was a great event with 47 participants registered and 46 participating. As a reminder, we will have our first Local Government Efficiency Committee meeting after our next board meeting on the 25th at 6pm and the Board Retreat in the Community Center MPR, this Saturday at 8am.

Commissioner Reports/Future Agenda Items

Commissioner Gould reminded everyone of the Hound Egg Hunt on the 23rd which she will be sponsoring again this year.

Commissioner Sammons attended the Tri Your Luck Triathlon which was great.

Adjournment

There being no further business to come before the Park Board on this date Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Jennifer Rogers, Susan Gould, Terry Ruff, Greg Sammons

NAY: None

ABSENT: Joe Petricca

Motion carried at 5:35 p.m.

Respectfully submitted,

Lisa Allie
Park Board Secretary

Attest:

Approved:

Lisa Allie
Secretary

Greg Sammons
President

| <u>2024 Park Board Meetings</u> | | |
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| March 25, 2024 | June 24, 2024 | September 23, 2024 |
| April 8, 2024 | July 8, 2024 | October 21, 2024 |
| April 22, 2024 | July 22, 2024 | November 11, 2024 |
| May 13, 2024 | August 12, 2024 | November 25, 2024 |
| May 27, 2024* | August 26, 2024 | December 9, 2024 |
| June 10, 2024 | September 9, 2024 | *Memorial Day; meeting TBD |