



REGULAR BOARD MEETING

BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT at the
Village of Palatine Community Center Building, in Community Room B
200 East Wood Street in Palatine
January 23, 2024, at 5:00 p.m.



The meeting was called to order at 5:00 p.m. by Vice President Petricca

Commissioners Present

Joe Petricca, Vice President
Terry Ruff, Treasurer
Jennifer Rogers
Susan Gould

Commissioners Absent

Greg Sammons, President

Staff Present

Ben Rea, Executive Director
Lisa Allie, Park Board Secretary/Executive Assistant
Michelle Eckelberry, Supt. of Dist. Services & Projects
Dayell Houzenga, Asst. Supt. Of Dist. Services & Projects
Sonia Austin, Assistant Superintendent of Finance

Steve Nagle, Superintendent of Facilities
Colleen Palmer, Superintendent of Recreation
Jim Holder, Superintendent of Parks & Planning
Josh Ludolph, Asst. Superintendent of Facilities
Amy Vito, Asst. Superintendent of Parks & Planning
Keith Schmerer, Facilities Manager

Visitors and Citizens Present

Sarah McKillop, Palatine Jaycees

Approval of Agenda

Commissioner Gould moved, and Commissioner Ruff seconded that the agenda be approved. Director Rea amended item 5A from adoption to discussion and removed items 9 and 10 from the agenda. By a voice vote, the agenda for the regular meeting of January 23, 2024, was approved as amended. The result of the voice vote follows:

AYE: Joe Petricca, Terry Ruff, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Greg Sammons

Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Ruff moved and Commissioner Gould seconded that the consent agenda be approved as presented. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of January 9, 2024, Closed Session Minutes of January 9, 2024, Closed Session Minutes of December 12, 2023, Special Meeting Minutes of December 12, 2023, and Warrant #2. The result of the roll call vote follows:

AYE: Terry Ruff, Jennifer Rogers, Susan Gould, Joe Petricca

NAY: None

ABSENT: Greg Sammons

Motion carried.

Visitors and Citizens Comments

None

New Business

Director Rea reviewed the 2024 proposed budget, answered Commissioner questions, and advised that the Budget and Appropriations Ordinance will be presented at the next meeting on February 13, 2024.

The Board reviewed a previously distributed board summary pertaining to the approval of a contract for Hamilton South parking lot pavement improvements. Commissioner Gould moved and Commissioner Ruff seconded that the Board of Park Commissioners approve the contract for Gewalt Hamilton Associates, Inc., Vernon Hills, IL, in the amount not to exceed \$49,730.00, for Hamilton South parking lot improvements. The motion was approved by a roll call; the result follows:

AYE: Terry Ruff, Jennifer Rogers, Susan Gould, Joe Petricca,
NAY: None
ABSENT: Greg Sammons
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval for Jaycees 2024 Hometown Fest celebration request. Commissioner Ruff moved and Commissioner Rogers seconded that the Board of Park Commissioners approve the Palatine Jaycees use of Community Park and associated facilities for the 2024 Hometown Festival. Superintendent Holder explained that the event is the same as every year except the dates which are a little later than usual. Sarah McKillop from Jaycees Hometown Fest added that this is the schedule they followed on the last leap year and that they will be requesting Village Approval on February 12th. The motion was approved by a roll call; the result follows:

AYE: Susan Gould, Joe Petricca, Terry Ruff, Jennifer Rogers
NAY: None
ABSENT: Greg Sammons
Motion carried.

Vice-President Petricca read the bond ordinance as scripted which included the maturity date and interest rate. The Board reviewed a previously distributed board summary pertaining to the Adoption of Ordinance #24-02. Commissioner Ruff moved and Commissioner Gould seconded that the Board of Park Commissioners adopt Ordinance #24-02, an ordinance providing for the issue of \$1,818,000 Taxable General Obligation Limited Tax Park Bonds, Series 2024, of the District for the purpose of providing the revenue source for the payment of certain outstanding alternate bonds of the District and certain capital improvements, providing for the levy of a direct annual tax to pay the principal and interest on the bonds, and authorizing the sale of the bonds to the District's Corporate Fund. The motion was approved by a roll call; the result follows:

AYE: Susan Gould, Joe Petricca, Terry Ruff, Jennifer Rogers,
NAY: None
ABSENT: Greg Sammons
Motion carried.

The Board reviewed a previously distributed board summary pertaining to Outdoor Shelter Rentals. Director Rea explained it's the time of year that we start receiving rental requests for the outdoor shelters which require a special use permit for alcohol, but not board approval. This is being brought to the board to discuss whether we should continue offering an alcohol permit. Superintendent Nagle gave an overview of the shelter rentals; last year they approved 20 requests with the alcohol permit. Superintendent Nagle answered questions from the Commissioners. Discussion ensued and Commissioners all agreed to discontinue offering the alcohol permit with the shelter rentals.

The Board reviewed a previously distributed board summary pertaining to the approval of Resolution #24-03 First Bank Chicago Signatory Changes. Commissioner Rogers moved and Commissioner Gould seconded that the Board of Park Commissioners approve Resolution #24-03, a resolution removing Michael Clark and Phillip Costello as signatories, and adding Benjamin M. Rea and Sonia Austin as account signatories. The motion was approved by a roll call; the result follows:

AYE: Joe Petricca, Terry Ruff, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Greg Sammons

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval of Resolution #24-04 and Real Estate Purchase Terms Approval. Director Rea gave an update on the recent environmental testing and the clauses included in the contract. Commissioner Rogers moved and Commissioner Gould seconded that the Board of Park Commissioners approve Resolution #24-04, a Resolution Authorizing the Purchase of Certain Real Estate Commonly Known as 1540 W. Northwest Highway, Palatine, Illinois. The motion was approved by a roll call; the result follows:

AYE: Terry Ruff, Jennifer Rogers, Susan Gould, Joe Petricca

NAY: None

ABSENT: Greg Sammons

Motion carried.

Departmental Reports

The Park Board reviewed the previously distributed written Facilities department report. Superintendent Nagle gave an update on the stable's operations; Anna and staff have been doing an amazing job in Toni's absence and preparing for a show this weekend. Fitness membership is up over 900 members and getting back to pre-covid numbers. Cutting Hall revenue is also getting back up to previous highs. The year-end customer service survey shows that 99 of 100 users would recommend us to their friends and a 96% customer satisfaction score; rentals have been successful.

The Board reviewed the previously distributed written Parks and Planning department report. Superintendent Holder shared that he has closed out most of the completed projects for 2023; they are running about \$435,000 under budget for the projects last year. Meadowlark construction plans are 98% completed, will submit to Village for pre-bid review and hopes to get out for bid in the beginning of February. He has also been looking into options for synthetic turf at Celtic; is hoping to have ready for the Board in February with the project completed by Labor Day in time for the Celtic Cup tournament. Superintendent Holder also mentioned that they are monitoring the issues with availability of trucks; Commissioner Ruff asked if the board needs to pass a resolution authorizing staff to purchase the vehicles. The Board agreed with Commissioner Ruff.

EDR Report

Executive Director Rea reported that the Superintendent of Finance position has been posted on the IPRA website and will also be posted on the IGFOA (Illinois Government Finance Officers Association) site. Director Rea met with Representative Nabeela Syed today; they discussed some projects we have that may qualify for legislative dollars. Representative Syed and her Chief of Staff Megan were both receptive to what we do at the park district and potential future opportunities. Cook County has put together a paid leave ordinance that will include part-time employees and have a big impact on local governments. Director Rea will be sending a letter to Cook County explaining our opposition and the financial effect this will have

on us and our end user. Discussion continued about the ordinance and the financial impact on us.

Commissioner Reports/Future Agenda Items

Commissioner Ruff mentioned that he went to PALS meeting today and feels that our affiliates are trying to do too much; we are running out of grass and the grass we have is turning into mud.

Adjournment

There being no further business to come before the Park Board on this date Commissioner Ruff moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion which was unanimously approved by a voice vote as follows:

AYE: Jennifer Rogers, Susan Gould, Joe Petricca Terry Ruff
NAY: None
ABSENT: Greg Sammons
Motion carried at 5:48 p.m.

Respectfully submitted,

Lisa Allie
Park Board Secretary

Attest:

Approved:

Lisa Allie
Secretary

Greg Sammons
President

<u>2024 Park Board Meetings</u>		
February 13, 2024	May 27, 2024	September 9, 2024
February 27, 2024	June 10, 2024	September 23, 2024
March 11, 2024	June 24, 2024	October 21, 2024
March 25, 2024	July 8, 2024	November 11, 2024
April 8, 2024	July 22, 2024	November 25, 2024
April 22, 2024	August 12, 2024	December 9, 2024
May 13, 2024	August 26, 2024	