



## REGULAR BOARD MEETING

BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT at the Village  
of Palatine Community Center Building, in Community Room B  
200 East Wood Street in Palatine  
April 12, 2022 - at 5:00 p.m.



Call to order at 5:00 p.m.

### Commissioners Present

Jennifer Rogers, President  
Susan Gould, Vice President  
Greg Sammons, Treasurer  
Terry Ruff  
Joe Petricca

### Staff Present

Mike Clark, Executive Director	Glenn Hussey, Asst. Supt. of Parks & Planning
Phil Costello, Superintendent of Finance	Joshua Ludolph, Asst. Supt. of Facilities
Michelle Eckelberry, Supt. of Dist. Services & Projects	Donelda Danz, Superintendent of Recreation
Dayell Houzenga, Asst. Supt. of District Services & Projects	Colleen Palmer, Asst. Supt. of Recreation
Steve Nagle, Superintendent of Facilities	Dan Magnum, IT Manager
Jim Holder, Superintendent of Parks & Planning	Lisa Allie, Interim Secretary

### Visitors and Citizens

Diane Lancour, PTSCC Executive Director  
Dave Hammer, resident

### Approval of Agenda

Commissioner Gould moved and Commissioner Sammons seconded that the agenda be approved. President Rogers asked if any changes are needed. Director Clark confirmed there are no changes. Through a roll call vote, the agenda for the meeting of April 12, 2022, was approved as presented.

AYE: Jennifer Rogers, Susan Gould, Terry Ruff, Greg Sammons, Joe Petricca  
NAY: None  
ABSENT: None  
Motion carried.

### Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Ruff moved and Commissioner Gould seconded that the consent agenda be approved as presented. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of March 22, 2022; Executive Session Meeting Minutes of March 22, 2002; and Approval for Warrant #7. The result of the roll call vote follows:

AYE: Terry Ruff, Greg Sammons, Susan Gould, Joe Petricca, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

Visitors and Citizens Comments

No comments were presented.

New Business

The Board reviewed a previously distributed board summary pertaining to the approval of Resolution 22-3, a Resolution recognizing retiring employee Barb Dunne of the District's Recreation Department for her 32 years of service to the park district. Commissioner Gould moved and Commissioner Ruff seconded that the Board of Park Commissioners approve Resolution 22-3 as presented. Barb was not in attendance, so the presentation of the resolution was put on hold for a later date. The motion was approved by a voice vote; the result follows:

AYE: Jennifer Rogers, Susan Gould, Terry Ruff, Greg Sammons, Joe Petricca

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval for the Award of Bid for Palatine Stables Indoor Arena Footing Project. Commissioner Gould moved and Commissioner Ruff seconded that the Board of Park Commissioners award the lowest responsible bidder, Prime Construction Inc, of Hampshire, IL, with the base project and alternate #1 for a total amount of \$15,600 to replace the Indoor Arena footings (sand) and the baseboard curbing. Commissioner Sammons inquired about the useful life of the footings which are over 30 years old. Superintendent Nagle stated that it's less than 15 years and the volume of use puts it closer to 10 or 12 years. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Greg Sammons, Susan Gould, Joe Petricca, Jennifer Rogers

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval of Budget Amendment for Part-Time and Seasonal Staff Incentive Proposal. Commissioner Gould moved and Commissioner Sammons seconded, that the Board of Park Commissioners approve the Budget Amendment for Part-Time and Seasonal Staff Incentive Proposal. Director Clark stated that this was a formal action from discussion of closed session meeting with update to the budget implications for a slight increase to the recommended rate; no other changes made since the first draft. The motion was approved by a voice vote; the result follows:

AYE: Jennifer Rogers, Susan Gould, Terry Ruff, Greg Sammons, Joe Petricca

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval of Budget Amendment for Acceleration in Hire of Administrative Assistant. Commissioner Gould moved and Commissioner Ruff seconded that the Board of Park Commissioners approve the Budget Amendment for

Acceleration in Hire of Administrative Assistant. The motion was approved by a voice vote; the result follows:

AYE: Jennifer Rogers, Susan Gould, Terry Ruff, Greg Sammons, Joe Petricca  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval for the Award of Bid for Finch Park Playground Replacement Project. Commissioner Gould moved and Commissioner Petricca seconded that the Board of Park Commissioners award the lowest responsible bidder, D & J Landscape Inc, Plainfield, IL, in an amount not to exceed \$106,380.55 for the installation of Finch Park's replacement playground and pavement. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Greg Sammons, Susan Gould, Joe Petricca, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the approval for the Award of Bid for Property Abatement Project. Commissioner Ruff moved and Commissioner Gould seconded that the Board of Park Commissioners award the lowest responsible bidder, Husar Abatement, Ltd, Franklin Park, IL, in an amount not to exceed \$31,000 for Abatement services at 206 E. Palatine Rd. and 20 N. Middleton Ave. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Greg Sammons, Susan Gould, Joe Petricca, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the Review/Approval of Policy of the Affiliate, Parent and Special Interest Groups Section 7.07. Commissioner Sammons mentioned that there was a typo on the agenda which referenced Section 7.08 instead of 7.07. The motion was approved by a voice vote; the result follows:

AYE: Terry Ruff, Greg Sammons, Susan Gould, Joe Petricca, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

The Board reviewed a previously distributed board summary pertaining to the Award of Contract for Replace End-of-Service Nimble Network with Scale Hyperconverged Virtual Environment. Commissioner Gould moved and Commissioner Ruff seconded that the Board of Park Commissioners award the purchase of scale hyperconverged virtual environment hardware and services for the amount not to exceed \$69,881.10 from Heartland Business Systems, Lisle, IL. The motion was approved by a roll call vote; the result follows:

## Departmental Reports

The Board reviewed the previously distributed written District Services and Projects Department Report. Superintendent Eckelberry had no changes to the written report and entertained any questions from the Board. No questions were posed.

The Board reviewed the previously distributed written Recreation Department Report. Supt. Danz briefly reviewed the report. Donelda informed the Board that the park district has hired a replacement Gymnastics Coordinator after the retirement of Barb Dunne. He comes with great experience and is held in high regard from the Chicago Park District. He may also be helpful in attempting to bring back a boy's competitive team as well.

The Board reviewed the previously distributed written Facilities Department Report. Assistant Supt. Ludolph briefly highlighted the report. He indicated that an offer has been extended for our new Assistant Theater Manager position at Cutting Hall. He also informed the Park Board that the golf course opened for the season, and we had nearly 180 rounds played over the past two days.

The Board reviewed the previously distributed written Parks and Planning Department Report. Supt. Holder briefly reviewed the report. Jim stated that the Finch Park Playground Replacement project is nearing the bidding stage and final drawings are being completed to install a particular slide which was the highest amenity rated in a community survey. Jim also formally introduced Matt Rauch, our new Horticulture Manager. Matt introduced himself and gave a brief description of his background.

The Board reviewed the previously distributed written Finance Department Report. Assistant Superintendent Minchev briefly highlighted the report. Gergana stated that our new Assistant Accountant Marc McRay, has been working out great and learning new systems and processes to assist our workload during the current staff shortage within the department. Staff has been focused on payroll system and processing. Last, she introduced our new Superintendent, Phil Costello. Phil provided a brief background and stated he was excited to be with the park district with his first official day being tomorrow.

## Executive Director Report

The Board reviewed the previously distributed written Executive Director Report. Executive Director Clark highlighted items within his report. Mike indicated that his attendance at the recent legislative conference in Springfield was successful and indicated several pieces of park district related impact legislation that has passed or is well on its way to becoming new laws. He also indicated he is pleased about the level of new hires staff has been able to secure as we come out of the pandemic great resignation stage. The new staff are of high quality with extensive related experience.

## Commissioner Reports/Future Agenda Items

Commissioner Gould asked for everyone to save the date of September 19, 2022, for the Realtor's Against Homelessness event golf outing being held at the Schaumburg Park District golf course and banquet facility and hoped everyone could support this event and cause again after a two year hiatus.

## Adjourn to Executive Session

President Rogers then entertained a motion to move into Executive Closed Session for the purposes of discussing Section 2(c)(1) of the Open Meetings Act authorizes only closed session discussion of the

appointment, employment, compensation, discipline, performance, or dismissal of "specific employees" of the public body. Motion was made by Commissioner Ruff and seconded by Commissioner Gould to move into executive session. The motion was approved by a roll call vote; the result follows:

AYE: Terry Ruff, Greg Sammons, Susan Gould, Joe Petricca, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried.

Adjournment

After President Rogers adjourned the executive session and determining that no action is needed on matters discussed in closed session. As well as there being no further business to come before the Park Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner Ruff seconded the motion which was unanimously approved by a roll call vote.

AYE: Terry Ruff, Greg Sammons, Susan Gould, Joe Petricca, Jennifer Rogers  
NAY: None  
ABSENT: None  
Motion carried at 5:18 p.m.

Respectfully submitted,

Michael Clark  
Park Board Secretary Pro-Tem

Attest:

Approved:

Michael Clark  
Secretary Pro-Tem

Jennifer Rogers  
President

2022 Remaining Park Board Meetings

April 12, 2022	June 28, 2022	September 27, 2022
April 26, 2022	July 12, 2022	October 11, 2022
May 10, 2022	July 26, 2022	October 25, 2022
May 24, 2022	August 9, 2022	November 8, 2022
June 14, 2022	August 23, 2022	November 22, 2022
	September 13, 2022	December 13, 2022

